



GUELPH AND DISTRICT MULTICULTURAL FESTIVAL INC.

ONE WORLD - LIVING TOGETHER

JUNE 12-14, 2026

CRAFT & COMMERCIAL VENDOR - APPLICATION FORM-2026

Company:				
Contact Person:				
Mailing Address:				
City:		Postal Code:		
Phone:		Cell:		
Email:				
Website:				
Social Media:				
Check boxes of the product category of <u>all</u> items being sold (use the separate page provided if needed):				
Candles	Ceramic	Clothing	Décor	Glass
Jewelry	Health/Body	Leather	Pottery	Wood
Other-Specify:				
<input type="checkbox"/> Electrical Outlet requirement Fee		\$100.00		
<input type="checkbox"/> Booth space rental (10x10 ft)		\$350.00 (if application received by March 15th,2026)		
<input type="checkbox"/> Booth space rental (10x10 ft)		\$400.00 (if application received after March 15th,2026)		
Cancellation Refund Policy: A 75% fee refund will be given with a written request received <u>by May 1st, 2026</u> , if space can be filled from an approved waiting list.				
<u>NO refunds will be given for any request received after May 1st, 2026</u>				
Mark or Highlight your preference:				
Electric service (110v)		<input type="checkbox"/> Required <input type="checkbox"/> Not required		
Proof of Liability Insurance		<input type="checkbox"/> Included with the application (or due by May 15th, 2026)		

FEES include hydro (if applicable), 1 table and two chairs and a 10'x 10' space for your own tent/canopy:

Total Payment Included \$ _____

PAYMENT: Fees are to be submitted with the application form by **April 1st, 2026, in person or by mail to:**
Guelph & District Multicultural Festival- 123 Woolwich St., 2nd Floor, Guelph, ON, N1H 3V1

METHOD OF PAYMENT ACCEPTED: Cash, Personal cheque, Certified cheque, Bank draft. (No e-transfer)

Cheques are payable to: Guelph & District Multicultural Festival Inc.



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Proof of insurance is due by **May 15th, 2026**

I, the undersigned adult, agree to hold the GDMF and its board members and staff, while acting within the scope of their duties, harmless from all causes of actions, demands and claims, including the cost of their defence, arising in favour of myself, participant or a third party on account of personal injuries, death or damages to property arising out of activities at the premises and in any way connected with activities of myself or my participation in the GDMF Festival, except for those acts or omissions which are the sole negligence of the GDMF.

I certify that I have personally read and understand this waiver and release. I also certify that I have received a copy of and agree to abide by the GDMF Rules and Regulations.

Name of Vendor: _____

Signature: _____ **Date:** _____

Guelph & District Multicultural Festival (GDMF)

Mission Statement:

"The mission of Guelph & District Multicultural Festival (GDMF) is to produce for the people of Guelph & District and visitors to our City, a world-class, multi-cultural festival that will offer the viewing public an affordable and accessible multi-faceted cultural experience. It is the intention of GDMF to use this platform to generate cultural awareness of and significant funding for local community groups as well as foster economic development in Guelph and beyond."

Disclaimer:

Only groups that build bridges between cultures by celebrating a culture or cultures or promoting economic advancements will be accepted to participate in the Guelph & District Multicultural Festival.

Eligibility Criteria:

- 1) Applicants are prohibited from displaying, speaking, handing out or promoting any forms of content that are offensive.
- 2) Applicants promoting any political parties, affiliated groups, and their policies will not be allowed to participate.
- 3) Applicants promoting religious content of any kind, including but not limited to advocacy, conversion or expanding membership, will not be allowed to participate.
- 4) Applicants are not allowed to discuss, display or promote content that discriminates based on gender, race, religion, caste, creed, origin, disability, handicap, age, sexual orientation or any other basis prohibited by law and deemed by the GDMF.
- 5) The Guelph & District Multicultural Festival has the sole discretion, at any time and at any stage, to refuse participation of any group that does not adhere to the stipulations set out in the terms and conditions of the eligibility criteria to maintain the vision and mission values of the Festival.



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Code of Conduct:

The Guelph & District Multicultural Festival Inc. herein, referred to as GDMF, is a community event promoting Multiculturalism.

At GDMF, we believe our community should be truly open for everyone in equality. As such, we are committed to creating an environment that is welcoming, friendly, diverse, inclusive, safe, and free from discrimination for all community members, employees and volunteers

All organizers, attendees, participants, vendors, exhibitors, and volunteers at GDMF must conform to the Code of Conduct regarding Harassment and Discrimination.

Harassment and Discrimination include verbal, physical, or visual conduct based on nationality, race, ethnic origin, age, sex, sexual orientation, gender identity or expression, and disability.

“Harassment” is defined as any vexatious behaviour in the form of repeated and hostile or unwanted conduct, verbal comments, actions or gestures that affect an individual’s dignity or psychological or physical integrity and result in a harmful event environment for the community members. A single severe incidence of such behaviour that has a lasting detrimental effect may constitute harassment.

This definition includes sexual harassment and harassment related to one of the grounds in the Canadian Charter of Rights and Freedoms. These grounds are sex, race, colour, creed, religion, national or ethnic origin, age, disability, family or marital status, or sexual orientation.

Harassment may be manifested in various forms: verbal, physical, psychological and sexual.

“Discrimination” is defined as (i) any action, inaction or behaviour which negatively affects the status of anyone with whom we come into contact at the GDMF office or the event or (ii) treating anyone unequally based on any prohibited ground under human rights legislation, such as sex, race, colour, creed, religion, nationality or ethnic origin, age, disability, family, marital status, or sexual orientation.

If any individual engages in harassing and discriminatory behaviour, whether in person or virtually, the event organizers may take any action they deem appropriate depending on the circumstances, ranging from issuance of a warning to the offending individual to expulsion from the event (with no refund and prohibiting from participating in future events, in case of vendors and performers).

If you see someone behaving disrespectfully and feel safe and comfortable doing so, you are encouraged to discourage them from such behaviour respectfully. If you do not feel safe, comfortable, or able to respond and resolve the situation respectfully, please immediately bring it to the attention of GDMF event staff and the area-specific coordinators. We want to hear from you about any behaviour you feel is disrespectful, threatening, or unacceptable. We will listen and work to resolve the matter.

Event organizers will enforce this Code of Conduct throughout the event to ensure a pleasant and inclusive experience for everyone.

**** I acknowledge that I have carefully read and understood the Eligibility Criteria and the Code of Conduct.**

Signature: _____ **Date:** _____

***** I acknowledge that any pictures taken during the Festival Weekend will be used for marketing purposes for the Guelph & District Multicultural Festival Inc.**

Signature: _____ **Date:** _____



Craft & Commercial Vendor Rules and Regulations:

The Vendor agrees to each and all clauses outlined in this agreement and identified in the Guelph & District Multicultural Festival Inc. application herein incorporated by reference. Failure by the Vendor to abide by any clauses outlined in this agreement of the Festival gives Guelph & District Multicultural Festival Inc. (from now on known as the GDMF) and the authorized agents of GDMF the right to:

- (1) Immediately terminate this agreement
- (2) Require the Vendor, immediately upon notice of violation of this agreement, to cease operations and vacate the premises, and
- (3) Forfeit any fees paid to GDMF for the right and privilege of participating as a Vendor of the GDMF Festival. No clauses of this agreement may be changed in any way or altered without the written, signed permission of GDMF.

Signature: _____

Date: _____

1. **The Vendor agrees to obey all rules and instructions** as directed by the Craft Vendor Coordinators during the Festival weekend; any failure to strictly adhere to such instructions may result in the immediate termination of this agreement and immediate forfeiture of any fees paid to GDMF.
2. Cancellations / Refund Policy / No shows: A 75% refund of your total paid fees will be provided only with a written request received by **May 15th, 2026**, if the space can be filled from an approved waiting list. **NO refunds will be provided for any request received after the date specified on the application.**
 - Vendor participation certifies that it maintains adequate **liability insurance** (participants should carry a minimum liability limit of no less than \$2 million). The Vendor further warrants that they have added GDMF as additionally insured on their liability policy.
 - You can contact your broker **or** you can obtain quotes online through PAL Insurance and have a policy issued directly, as this is their specialty. Here is the website that you can use to inquire about the insurance:
 - <https://www.palcanada.com/index.php/en-us/>
3. GDMF agrees to provide each Commercial Vendor with a 10 x 10 space in the International Marketplace at Riverside Park in Guelph. GDMF will provide 1 table and two chairs, and if the Vendor needs additional, they must provide their own. The Vendor must provide their own tent and extension cords (if electrical power is requested). **Vendor parking is available in the designated area, and no parking is allowed on the grass.**
4. **Pack up rule: No vendor is allowed to pack up before 5 pm on Sunday.**
5. GDMF shall have sole and complete discretion and authority to place the participant in any booth on the Festival grounds.
6. GDMF makes no representation or guarantees regarding the actual **Festival attendance.**
7. Out of fairness and consideration of all Festival participants, the Vendor acknowledges and agrees only to utilize such space contained within the confines of its booth and not to **extend beyond 18 inches**



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- directly in front of its booth** for any promotional materials (eg, signs, banners etc.) sales, distribution, or other solicitation by GDMF participant(s).
8. Suppose the Vendor fails to appear at the Festival and claims their reserved space by 5:00 PM on Friday (the opening day of the Festival). In that case, GDMF reserves the right to assign and resell such space to another prospective Vendor without further notice or refund to the undersigned Vendor.
 9. **Vendors shall not sublet their space to anyone.** The Vendor acknowledges and understands that they are responsible for sales and use tax and shall not hold GDMF or its representatives accountable for any type of permit other than the permit for the Festival itself. The Vendor is responsible for the acts and all costs associated with its employees and volunteers.
 10. **Household pets, amplified sound, and barbeque grills within or around your designated booth space are strictly prohibited.** Any violation herein shall be considered a material breach of this agreement by the Vendor and shall result in immediate termination of this agreement. It shall result in immediate termination of this agreement and forfeit all fees paid to GDMF.
 11. The Vendor agrees and acknowledges abiding by all directions by GDMF, which seeks to **protect the environment and infrastructure of Riverside Park and the safety of Festival patrons.** The Vendor, with this, accepts its liability and agrees to compensate GDMF for any damage(s) caused by, including but not limited to, its representatives, agents, employees, volunteers, members, vehicles, equipment, materials, objects to the environment and infrastructure of the park which causes the Festival to pay for the repair, replacement, or other remuneration to the City of Guelph for such damage.
 12. The Vendor acknowledges and agrees that any **material of a religious nature shall NOT be displayed** in accordance with the policies associated with the GDMF. The display, posting of, or distribution of religious material within the Vendor booth or the Festival area must not be done without the prior consent of the Craft Vendor Coordinators. Failure to comply with this condition may cause Vendor's removal from the Festival area.
 13. **The Vendor shall not display, offer for view, or sell any illegal or contraband items.** The laws of the Province of Ontario and local ordinances of the Guelph & Wellington County shall control. The Vendor shall not display, offer for view, or sell any unlicensed items and copies/interpretations of licensed or registered items.
 14. GDMF will provide overnight security at the Festival site on Friday and Saturday; however, GDMF accepts no responsibility for items left overnight. **Vendors are solely responsible for the safety of all things in their booth always.**
 15. Upon vacating their booth space, vendors will ensure that such an area shall be free of all trash. Failure of the **Vendors to clean their booth site** may result in the future denial of Vendor participation.
 16. If a Vendor is having their rented tent delivered to Riverside Park, **it is the Vendor's responsibility to ensure the rental company knows who the tent is for and where to place it.** Suppose the Vendor is not present when the tent is delivered. In that case, it is their responsibility to inform the Vendor Coordinators that you have a tent (or any other rental items) provided at the Festival site.
 17. This Festival is a community event that promotes Multiculturalism. Vendors are expected to show respect to each other, to GDMF organizers, volunteers, and patrons. If a problem arises, don't hesitate to contact the Food Vendor Coordinator or the Security on-site, as appropriate.



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PRODUCT INFORMATION

Company: _____

Please provide a detailed description of the items you intend to sell:

Product Name	Description



FAQ's for Insurance Requirements for Guelph & District Multicultural Festival

Please note that liability insurance coverage is mandatory, and the minimum required limit for the Festival is \$2 Million.

1) Why do I need insurance?

To protect yourself and/or your business against liability claims such as Bodily Injury and Property Damage caused by your business operations.

2) What will insurance cover?

The primary coverage you require is the liability for the event. This will be an additional cost if you choose to purchase coverage to insure your equipment.

3) When do I need it by?

You will require coverage for the length of the event. Please note an insurance quote can only be provided within 30 days before the event.

4) Where can I get insurance?

- You can contact your broker **or** you can obtain quotes online through PAL Insurance and have a policy issued directly, as this is their specialty. Here is the website that you can use to inquire about the insurance:

<https://www.palcanada.com/index.php/en-us/>

- **Please include the City of Guelph and Guelph & District Multicultural Festival as additional insured on your liability policy.**

- The address for the City of Guelph is:

1 Carden Street
Guelph, ON
N1H 3A1

- The address for Riverside Park, which is owned by the City of Guelph and where the Guelph & District Multicultural Festival takes place, is:

Riverside Park
709 Woolwich St.
Guelph, ON
N1H 7G6

5) How long is the insurance in effect for?

The coverage will remain in effect for the entire duration of the Festival.