

VENAD GLOBAL CONSULTANCY

Honest Career Guidance · Kollam, Kerala · Est. 2026

+91 8589895659 · venadglobal@gmail.com · <https://venadglobal.github.io/services.html>

CLIENT SERVICE AGREEMENT

Terms & Conditions — Please Read Carefully Before Signing

Agreement No: VGC / 2026 / _____

Date: _____ / _____ / 2026

Ref: _____

SECTION A — PARTIES TO THIS AGREEMENT

This Service Agreement is entered into between the following parties:

SERVICE PROVIDER	CLIENT / CANDIDATE
Antony Ancil Founder & Consultant Venad Global Consultancy 6175 (example), Kollam, Kerala, India +91 8589895659 · venadglobal@gmail.com	Full Name: _____ Father/Spouse Name: _____ Address: _____ _____ Phone: _____ WhatsApp: _____ Email: _____ Aadhaar No: _____

SECTION B — SERVICES SELECTED & FEES AGREED

Please tick (☑) all services selected and fill in the agreed price for each:

<input type="checkbox"/>	Service	Price Range	Tier Selected	Agreed Price (₹)
<input type="checkbox"/>	CA Canada AIP Package	₹5,000 – ₹12,000	Basic / Standard / Complete	₹ _____
<input type="checkbox"/>	AU Australia Immigration	₹4,000 – ₹10,000	Basic / Standard / Complete	₹ _____
<input type="checkbox"/>	NZ New Zealand Immigration	₹4,000 – ₹8,000	Basic / Standard / Complete	₹ _____
<input type="checkbox"/>	GB United Kingdom Skilled Worker	₹3,500 – ₹8,000	Basic / Standard / Complete	₹ _____
<input type="checkbox"/>	DE Germany EU Blue Card	₹3,500 – ₹8,000	Basic / Standard / Complete	₹ _____
<input type="checkbox"/>	AE Middle East Job Search	₹2,500 – ₹6,000	Basic / Standard / Complete	₹ _____
<input type="checkbox"/>	CV & LinkedIn Optimisation	₹1,500 – ₹5,000	CV Only / Standard / Complete	₹ _____
<input type="checkbox"/>	Foreign University Admissions	₹3,000 – ₹8,000	Basic / Standard / Complete	₹ _____
<input type="checkbox"/>	Cover Letter Writing	₹300 – ₹500	Single / 3-Pack / 5-Pack	₹ _____
<input type="checkbox"/>	Free Initial Consultation	FREE	—	₹ _____
TOTAL AGREED AMOUNT:				₹ _____

Payment Schedule:

Payment	Amount (₹)	Due When	Payment Method	Date Paid	Receipt No.
Deposit (Advance)	₹ _____	On signing	GPay / UPI / Bank	___/___/2026	_____
2nd Instalment	₹ _____	On CV/document delivery	GPay / UPI / Bank	___/___/2026	_____

Payment	Amount (₹)	Due When	Payment Method	Date Paid	Receipt No.
Final Payment	₹ _____	On service completion	GPay / UPI / Bank	___/___/2026	_____

SECTION C — TERMS & CONDITIONS

1. NATURE OF SERVICE

- 1.1 Venad Global Consultancy provides career guidance, document preparation, and immigration information services only.
- 1.2 We are NOT a licensed immigration lawyer or registered immigration agent.
- 1.3 Our guidance is based on personal experience and publicly available information from official government websites.
- 1.4 For complex legal immigration matters, we recommend consulting a RCIC (Registered Canadian Immigration Consultant) or licensed lawyer.

⚠ We provide GUIDANCE only — not legal immigration advice. Always verify important decisions with official sources.

2. NO GUARANTEE OF VISA, JOB OFFER OR IMMIGRATION APPROVAL

- 2.1 Venad Global Consultancy makes NO guarantee of any visa approval, job offer, immigration approval, or any specific outcome.
- 2.2 Immigration decisions are made solely by the Government of Canada, IRCC, or other relevant immigration authorities.
- 2.3 Job offers are made solely by employers — we cannot guarantee any employer will offer employment.
- 2.4 The client acknowledges that immigration and job search outcomes depend on many factors outside our control including eligibility, market conditions, and government policy changes.

⚠ Any consultancy that GUARANTEES a visa or job offer is making a false promise. We will NEVER do this — and you should never trust anyone who does.

3. CLIENT RESPONSIBILITIES

- 3.1 The client must provide accurate, truthful, and complete information for all documents prepared.
- 3.2 The client is responsible for verifying all documents prepared by us before submission to any authority or employer.
- 3.3 The client must respond to communications within a reasonable time to avoid delays in service delivery.
- 3.4 The client must inform us immediately of any changes in personal circumstances that may affect their application.
- 3.5 The client must independently verify all fees, requirements and deadlines with the relevant authorities.

✦ Please keep us updated on your WhatsApp. A quick message goes a long way in keeping your application on track!

4. SERVICE DELIVERY & TIMELINE

- 4.1 CV and document preparation will be delivered within 3–5 working days of receiving all required information from the client.
- 4.2 Cover letters will be delivered within 24–48 hours per letter.
- 4.3 Immigration guidance sessions will be conducted via WhatsApp call or video call at mutually agreed times.
- 4.4 Timelines may vary based on workload and complexity of the client's case — we will always communicate delays in advance.
- 4.5 The number of revisions included per service tier is as specified in the Pricing Guide document.

5. FEES & PAYMENT

- 5.1 The agreed fee for services selected is as stated in Section B of this agreement.
- 5.2 An advance deposit is required before work commences — amount as agreed and recorded in the payment schedule above.
- 5.3 Instalment payments are permitted — schedule as agreed above and recorded in writing.
- 5.4 Payments are accepted via Google Pay, PhonePe, UPI, or Bank Transfer only.
- 5.5 A receipt/acknowledgement will be sent via WhatsApp for every payment received.
- 5.6 All fees are in Indian Rupees (₹) and are inclusive of all charges — no hidden fees.

✦ Keep all payment screenshots as proof. We will also maintain records of all transactions.

6. REFUND POLICY

- 6.1 If we fail to deliver the agreed services within the agreed timeline without valid reason, a full or partial refund will be discussed and agreed in good faith.

- 6.2 No refund will be issued once a document (CV, cover letter, report) has been delivered and accepted by the client.
- 6.3 No refund will be issued if the client's visa or job application is rejected — as outcome is not guaranteed (refer Clause 2).
- 6.4 If the client chooses to discontinue services midway, a partial refund may be considered based on work completed — at our sole discretion.
- 6.5 Refund requests must be submitted in writing via WhatsApp or email within 7 days of the issue arising.

⚠ Refunds are not given because a visa was rejected or a job offer was not received. This is clearly understood by both parties before signing.

7. CONFIDENTIALITY

- 7.1 Venad Global Consultancy will keep all client personal information strictly confidential.
- 7.2 Client information will not be shared with any third party without explicit written consent from the client.
- 7.3 Documents prepared for the client will not be used as samples or references without the client's written permission.
- 7.4 The client agrees that Venad Global Consultancy may use anonymised success stories for marketing purposes only with explicit permission.

8. COMMUNICATION

- 8.1 Primary communication will be via WhatsApp (+91 8589895659) or email (✉ venadglobal@gmail.com).
- 8.2 We will respond to WhatsApp messages within 24 hours on working days (Monday–Saturday).
- 8.3 Urgent matters should be flagged clearly in the message — we will prioritise accordingly.
- 8.4 All important decisions, changes, or agreements made verbally must be confirmed in writing via WhatsApp or email.

✦ All our communication is in writing via WhatsApp — this protects BOTH parties from any misunderstanding.

9. LIMITATION OF LIABILITY

- 9.1 Venad Global Consultancy's total liability to the client shall not exceed the total fees paid by the client for the services in question.
- 9.2 We are not liable for any indirect, consequential or special losses including lost income, missed opportunities, or travel costs.
- 9.3 We are not responsible for delays caused by government processing times, employer response times, or factors outside our control.
- 9.4 We are not responsible for changes in immigration rules, visa policies, or employer hiring criteria after services have been delivered.

10. GOVERNING LAW & DISPUTE RESOLUTION

- 10.1 This agreement is governed by the laws of India.
- 10.2 In the event of any dispute, both parties agree to first attempt resolution through good-faith discussion.
- 10.3 If resolution cannot be reached, the matter shall be referred to a mutually agreed mediator before any legal action.
- 10.4 The jurisdiction for any legal proceedings shall be the courts of Kollam, Kerala, India.

SECTION D — DECLARATIONS & ACKNOWLEDGEMENTS

The CLIENT declares and acknowledges the following:

- I have read and understood all Terms & Conditions in this agreement before signing.
- I understand that Venad Global Consultancy provides GUIDANCE only — not legal immigration advice.
- I understand that NO guarantee of visa approval, job offer, or immigration outcome has been made.
- I have chosen the services and agreed the fees recorded in Section B of my own free will.
- I understand the refund policy as stated in Clause 6 and accept it fully.
- I confirm that all personal information I have provided is accurate and truthful.
- I understand that Venad Global Consultancy is not responsible for any government processing delays.
- I agree to communicate promptly and provide required documents to avoid service delays.

✦ Both parties should initial each page of this agreement. A WhatsApp photo of the signed document is accepted as valid confirmation.

SECTION E — SIGNATURES

By signing below, both parties confirm they have read, understood, and agree to all terms in this agreement:

SERVICE PROVIDER	CLIENT / CANDIDATE
<p>Name: Antony Ancil Designation: Founder & Consultant Organisation: Venad Global Consultancy Contact: +91 8589895659 Email: ✉ venadglobal@gmail.com</p>	<p>Full Name: _____ Phone: _____ Email: _____ Address: _____ _____</p>
<p>Signature: _____ Antony Ancil Date: ____ / ____ / 2026</p>	<p>Signature: _____ <i>(Client Signature)</i> Date: ____ / ____ / 2026</p>

Witness (Optional):

<p>Name: _____ Signature: _____ Date: ____ / ____ / 2026</p>	<p>Phone: _____ Relationship to Client: _____</p>
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This agreement is valid upon signature by both parties. Please keep one signed copy for your records. A WhatsApp photo of the signed document sent to +91 8589895659 serves as confirmation.